

OKANAGAN-KOOTENAY STERILE INSECT RELEASE PROGRAM BOARD

Minutes of a Regular Meeting of the **OKANAGAN-KOOTENAY STERILE INSECT RELEASE (SIR) PROGRAM BOARD** held in the Woodhaven Room of the Regional District of Central Okanagan, Kelowna, BC, on Friday, Jun16th 2017.

Voting Members:

Director Shirley Fowler, Chair	Regional District of North Okanagan
Amarjit Lalli, Vice-Chair	Grower Representative – Zone 2
Director James Baker	Regional District of Central Okanagan
Director Brad Sieben	Regional District of Central Okanagan
Director George Bush	Regional District of Okanagan Similkameen
Director Chad Eliason	Columbia Shuswap Regional District
Dave Dobernigg	Grower Representative – Zone 3

Non-Voting Members:

Dr. Kenna Mackenzie	Agriculture & Agri-Food Canada
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Guests/Delegates:

Glen Lucas, General Manager	BC Fruit Growers Association
Peter Geh, BA, CA	BDO Canada LLP

Regrets:

Susanna Acheampong	BC Ministry of Agriculture and Land
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Vacant Positions:

Grower Representative	Grower Representative – Zone 1
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Staff:

Melissa Tesche	OKSIR Acting General Manager
Cara Nelson (remotely)	OKSIR General Manager
Janelle Harrison	CORD Financial Analyst
Paul Thiessen	OKSIR Operations Manager
Hugh Philip	Contract IPM Specialist
Elysia Zimmer	Recording Secretary

1. CALL TO ORDER

Chair Fowler called the meeting of the OKSIR Board to order at 9:05am.

2. ADOPTION OF AGENDA

2.1 Adoption of Agenda

Moved by: Director Bush

Seconded by: Grower Lalli

"THAT the June 16, 2017 meeting agenda be adopted."

CARRIED

3. MINUTES

3.1 Regular Board Meeting – April 7, 2017 – for adoption

Moved by: Director Baker

Seconded by: Grower Lalli

The General Manager/Director of Business Development reviewed the Business Development Activities Update and attached Briefing Note.

The Board agreed that a government to government approach is worth exploring and that, in addition to the possibility of funding, would increase credibility for shipping.

Moved by: Grower Lalli

Seconded by: Director Bush

"THAT the OKSIR Board receive staff report from Cara Nelson, Director of Business Development, re: Business Development Activities Update, and the attached briefing note dated May 23, 2017, prepared for Aldo Malavasi, Deputy Director General, Head of the Department of Nuclear Sciences and Applications, International Atomic Energy Agency, Vienna."

CARRIED

Moved by: Grower Lalli

Seconded by: Grower Dobernigg

"THAT pursuant to Section 90 of the Community Charter the SIR Board adjourns and convenes to an 'In-Camera' session to discuss legal and personnel issues."

CARRIED

The Regular meeting resumed at 10:45am.

9. OTHER BUSINESS

9.1 Business Development Marketing and Expense Policy Draft, dated June 16, 2017

The following motion was brought forward from the June 16, 2017 In Camera meeting of the OKSIR Board:

Moved by: Director Sieben

Seconded by: Grower Lalli

"THAT the OKSIR Board adopts the Business Development Marketing and Expense Policy, dated June 16, 2017 as amended:

The purpose of the Business Development Marketing and Expense Policy is to provide direction and set overall expectations for Program staff in their development and implementation of work plans for business development activities pursuant to the OKSIR Board's Strategic Plan, and in accordance with the Board's adopted annual budget for business development marketing and expense activities.

In its Strategic Plan, the Board determined to invest in staff time to explore and generate commercial opportunities to increase alternate revenue streams. The objective is to develop markets through demonstration trials that lead to knowledge transfer and supply of sterile moths, while maximizing the production capacity of the Program's rearing facility.

It is recognized that opportunities to develop markets for sales of excess production capacity, including sterile codling moth release and area wide implementation, are exclusive to OKSIR as there is currently no other region operating an area-wide codling moth control program using sterile insect technique as its main control tool. There are, however, unique hurdles to overcome to build awareness and trust in other regions. Some of these hurdles relate to import and release permissions, affordable and effective shipping logistics, and the implementation of proof-of-concept trials. It is recognized that the Board must use "hands-on" opportunities, and referrals from agencies with outside experience that reflects OKSIR Program success (e.g, Plant Food Institute NZ, Michigan State University, FAO/IAEA) to assist where possible. The Board has limited resources to promote its "product" and build trust in the emerging markets for codling moth controls.

In principle, the Program's tax requisitions are not available for marketing and travel expenses as the Program's own source revenue has well exceeded the budget for these expenses.

7. NEW BUSINESS

7.1 Staff Report from Melissa Tesche, Acting General Manager, dated June 6, 2017 re: Occupational Health and Safety Policy

The Board supports workplace health and safety as top priority. The Occupational Health and Safety Policy will be brought to the Board to be renewed each year at the inaugural meeting.

Moved by: Director Baker

Seconded by: Director Sieben

"THAT the OKSIR Board adopt 'OKSIR's Occupational Health and Safety Policy' as presented."

CARRIED

7.2 Staff report dated June 9, 2017 re: 2017 OKSIR Parcel Tax – Taxable Acreage – Taxable \$ Values

Ms. Zimmer reviewed the taxation and rebate procedures, then provided a comparison of 2016 and 2017 rebate numbers. After subtracting rebates, the 2017 Final Taxable Acreage is \$13,981 dollars higher than last year. It was noted that a large portion of the rebate acreage is likely part of the replant program.

Moved by: Grower Lalli

Seconded by: Grower Dobernigg

"THAT the OKSIR Board receives staff report dated June 9, 2017 re: 2017 OKSIR Parcel Tax – Taxable Acreage – Taxable \$ Values"

CARRIED

7.3 Interim Financial Statements to April 30, 2017

As Ms. Teschner is working at the Emergency Operations Center, Ms. Tesche presented and discussed the Interim Financial Statement in detail with the Board.

Moved by: Director Bush

Seconded by: Director Baker

"THAT the OKSIR Board receives the Interim Financial Statements to April 30, 2017."

CARRIED

8. ADJOURN TO IN-CAMERA

This item was dealt with earlier in the meeting.

9. OTHER BUSINESS

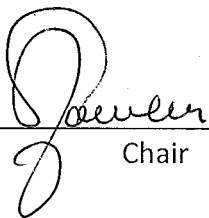
This item was dealt with earlier in the meeting.

10. ADJOURNMENT

Moved by: Grower Lalli

"THAT the SIR Board meeting be adjourned at 11:08am"

CARRIED



Chair



Corporate Officer